


# Fire Door Inspection

Course specification

# Welcome

**National Safety Academy is an innovative training provider offering courses and qualifications for safety professionals.**

It's important to us that education is accessible. Not just in terms of cost, but also in the way it is delivered.

Learning shouldn't be a battle with complicated textbook paragraphs. It shouldn't be dry PowerPoint slides. It shouldn't be technical information without real-life context. It shouldn't be commitment to classroom dates, time away from work and family, and fixed exam schedules.

Instead, National Safety Academy believes learning should feel natural and engaging. It should be challenging, but in all the right ways. It should be comfortably balanced with personal and professional life. Most importantly, it should prepare and assess the learner in a way which reflects their real-life responsibilities outside of a learning environment.

It's your education, so do it your way.

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# About the course

This course has been developed to equip you with the knowledge and skills needed to effectively carry out functional fire door inspections.

This course has been developed to equip you with the knowledge and skills needed to effectively carry out functional fire door inspections. Unlike many courses that focus solely on **certified doors**, our learning content also covers **nominal and notional** fire doors – recognising that many buildings still contain doors installed before modern standards and test evidence were introduced. You'll learn how to inspect these doors in a practical, proportionate way, considering their construction, condition, and suitability for continued service.

Learners are encouraged to reflect on their own competence in relation to the SKEB model – Skills, Knowledge, Experience, and Behaviour which is taught as part of the course learning materials.

This course provides essential knowledge and understanding of fire door components, regulations, and inspection principles. Developing full competence in fire door inspection requires ongoing practice, supervised experience, and the right professional context to apply learning safely and effectively.

## At a glance

**Level**

Role-based

**Duration**

Approx. 20 hours

**Delivery**

Online, self-directed with supporting materials

**Assessment**

Virtual Fire Door Inspection and inspection documentation

**Also part of**

Certificate in Passive Fire Protection

**Accreditation and recognition**

Recognised by the IFE as a recognised Training Course

# Who is this course for?

The course is suitable for organisations developing fire door inspection capability within their teams, as well as fire risk assessors, surveyors, facilities professionals and others whose roles involve inspecting fire doors or reporting on their condition. It can support organisations looking to develop existing employees into fire door inspection roles, or provide additional technical knowledge to professionals whose wider role already involves assessing fire safety within buildings.

These individuals might include:

- Building managers
- Facilities managers
- Health and safety professionals
- Fire safety professionals
- Maintenance teams and contractors
- Fire safety inspectors

This course does not have any prerequisites.

# Who is this course not suitable for?

This course alone is unlikely to provide an appropriate level of competence to carry out fire door surveys. Whilst this course will provide a knowledge base enabling the learner to go on to carry out these responsibilities in the future, further study and experience would certainly be required before they would be considered competent to do so.

This course does **not** cover destructive fire door inspection or manufacture and installation of fire doors in any substantive detail.

# Your learning journey

## Learning outcomes

Upon successful completion of the course, you will be able to:

- ✔ Explain the principles of fire development and the role of fire doors in preventing the spread of fire and smoke within buildings.
- ✔ Interpret key fire safety legislation, guidance, and standards relevant to the selection, use, and maintenance of fire doors.
- ✔ Carry out effective fire door inspections, identifying noncompliances and recording findings in line with regulatory and organisational requirements.
- ✔ Demonstrate the competence, communication, and practical judgement needed to manage fire doors in occupied buildings and support ongoing compliance.

Your learning journey

# Duration

This course is **approximately 20 hours**, made up of a mixture of guided learning, assessment and independent research. You can split these hours up whichever way works best for you. You might be able to take 2-3 days to complete the course in one go, or alternatively you can fit study in around other commitments in your life.

From the date of enrolment, you'll have **6 months** to complete your course.

# How is it delivered?

Our courses are designed to be delivered via self-directed, distance learning.

This means you can navigate through the course content in your learning portal online and study whenever and wherever works best for you.

Your learning journey

# Course content

Our course syllabus ensures progressive learning, building from foundational principles to practical application. You will study **9 blocks** that guide your development step by step.

| | |
|---|---|
| **Welcome** | A welcome to the course, academic malpractice policies, and the fire safety landscape in England and Wales. |
| **What is fire?** | How fires start, develop and spread – the fire tetrahedron, ignition sources and the stages of fire growth. |
| **What is a fire door?** | Discover the role of fire doors in protecting life and property. This block explains compartmentation, the role of fire doors in containing fire and smoke, and why correct installation and maintenance matter. |
| **Legislation and guidance** | Fire safety law, the duties of the Responsible Person and key legislation such as the Regulatory Reform (Fire Safety) Order and Building Safety Act 2022. |
| **Who can inspect a fire door?** | Explore the different types of fire door inspections - from basic observations to detailed surveys. You'll also learn what "competency" means in the context of fire door inspection with reference to SKEB skills, knowledge, experience, and behaviours. |
| **Fire door certification and standards** | Understand how fire doors are tested, certified, and marked to demonstrate performance and compliance. You'll learn how to interpret certification labels and the importance of documentation. |

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| | |
|---|---|
| **Components of a fire door** | Examine each element that makes up a fire door set - from door leaves and frames to seals, hinges, and glazing. Understand how every component works together to maintain integrity and performance in the event of a fire. |
| **Assessment 1** | |
| **Carrying out fire door inspections** | Develop the practical skills to plan and conduct thorough fire door inspections. You'll learn how to follow a structured inspection process, identify common faults and how they might be addressed. |
| **Record-keeping and reports** | Understand the importance of clear, consistent documentation in maintaining fire door safety. This block covers how to produce inspection records and use the NSA Fire Door Inspection Report |
| **Putting it into practice** | Apply your learning in real-world contexts. Explore how to set appropriate inspection frequencies, manage fire doors in occupied buildings, and communicate effectively with occupants. Case studies reinforce practical decision-making and demonstrate how to maintain compliance in everyday situations. |
| **Assessment 2** | |
| **Assessment 3** | |
| **ID check** | |
| **Certificate** | |

# Assessment

## How will I be assessed?

NSA assessments are designed to reflect real life, and enable you to demonstrate the skills that are required in a workplace. They are designed to measure your understanding of key concepts, your ability to apply knowledge in real-world situations, and your critical thinking skills.

Our Fire Door Inspection course consists of three assessments in total:

**Assessment 1 | Knowledge test**

60 minutes to answer 30 questions covering both technical and applied practical knowledge.

**Assessment 2 | Skills test**

Record yourself describing a door set and any issues identified, and discuss your approach to the inspection.

**Assessment 3 | Fire door inspection**

A virtual inspection of two fire doors in two different buildings. Photographic evidence and measurements are provided; produce a suitable inspection report for each door.

Assessment

# Completing your assessments

When you reach the relevant points in the course, you will be able to complete your assessments when you are ready from within the learning portal.

The timescales to complete each assessment are as follows:

| | |
|---|---|
| **Assessment 1** | 60 minutes |
| **Assessment 2** | 4 weeks |
| **Assessment 3** | 4 weeks |

# Grading and feedback

Assessment 1 will be marked instantly once you reach the end of the test. You will need to answer at least 80% of the questions correctly to pass.

Assessments 2 and 3 will be marked by our team of assessors, who will aim to mark each assessment and provide feedback within 10 working days, which you'll be able to access through your learning portal.

**We use a Pass/Refer grading system**

This simply means:

**Pass** – you've met all the assessment criteria.
**Refer** – one or more of the assessment criteria was not met.

Assessment

# Resubmissions

Remember, a ‘refer’ isn’t a fail – it’s an opportunity to refine your skills and knowledge so you can be even more effective in keeping people safe in real life.

Your assessor will provide feedback on any parts of the assessment where you haven’t fully met the criteria. This feedback will clearly highlight the specific areas that need improvement, so you’ll know exactly where to return to the learning materials and review your understanding.

When you’re ready, you can resubmit your assessment at any time, after payment of the associated fee. For information on current fees, please review our Resubmission and Late Submission Policy.

# Late submissions

We understand that sometimes things don’t go as planned. If you know you’re unable to submit your assessment on time, please let us know as soon as possible to discuss your options.

If your assessment is submitted late or not at all, it will be graded as a ‘Refer’. You will be issued with a new assessment scenario when you come to retake the assessment and will need to pay the appropriate fees. Please see our Resubmission and Late Submission Policy for more information and our current fees.

# Certification

Once you have passed all of the required assessments, you will just need to complete our identity verification checks before your digital certificate is issued.

Hard copy certificates are available on request for a fee of £20 + VAT.

# Support

## What support will I receive?

Your learning journey will be supported with our digital workbook using real-life examples, case studies and videos. Our learning materials use everyday language that just makes sense – the first time you read it.

You will navigate through the course content in your learning portal online. To support your learning, you'll also have access to:

- ✔ Consolidation activities at the end of each block to test your understanding.
- ✔ Community forums to learn and share knowledge with your peers.
- ✔ Learner support team for queries around your enrolment, policies and procedures.


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Support

# Our community

Our community is designed to be a supportive and collaborative environment. Connect with fellow safety professionals, share experiences, and ask questions. Parts of our community are open to everyone, while others are exclusive to course participants.

You will be automatically enrolled in the relevant areas of the community upon purchasing your course. Feel free to introduce yourself and start a conversation.